Dear Sir,
I/We desire to open a current account in the name of……………………………………………………………………………………………………………………………………………
………………………………………………………………………………………………………………………………………………
With your Bank, and forward herewith the sum of Rs………………………………………………………………………………
(Rupees……………………………………………………………………………………………………………………………………)
For credit thereof. I/We request you to pay all cheques purporting to be drawn on behalf of …………………………………………………………………………………………………………………………………………………
………………………………………………………………………………………………………………………………………………
and to debit the same to the said account, whether the same be in credit or otherwise, provide the said cheques are signed by…………………………………………………………………………………………………………………………………………………
………………………………………………………………………………………………………………………………………………
specimens of whose signature/s is/are appended, and you will be advised in writing of all changes which may take place in the same from time to time. These instructions shall remain in force until the receipt by you of a notice rescinding the same. I/We understand that any false declaration will entitle you to close my/our account without notice to me/us.

On behalf of the ……………………………………………………………………………………………………………………
I/We agree to comply with and be found by the Bank’s rules for the conduct of such accounts.

Mr……………………………………………………………………...will sign thus…………………………………………
Mr……………………………………………………………………...will sign thus…………………………………………
Mr……………………………………………………………………...will sign thus…………………………………………
Mr……………………………………………………………………...will sign thus…………………………………………
Mr……………………………………………………………………...will sign thus…………………………………………
Mr……………………………………………………………………...will sign thus…………………………………………

Type of Business Account
☐ Clubs and Societies
☐ Non-governmental Organization/Charity(NGO)
☐ Trade Union
☐ Cooperative Societies
☐ Executors & Administrators Account
☐ Trust Account
☐ Non-Government School Account
☐ Others (Please Specify)…………………………………………………………

Type of Account Required
☐ Savings A/c
☐ Current A/c
☐ Fixed/Call Deposit A/c
☐ Money Market A/c
☐ Treasury Bill/Bonds
☐ NRFC
☐ SIERA
☐ Others please specify……………………………………

Statement
☐ Daily
☐ Weekly/Monthly
☐ Other………………
(Specify)
### PART A – Customer Information

<table>
<thead>
<tr>
<th>Name of Entity</th>
<th>Registered Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Registration Number</th>
<th>Date of Commencement of Business</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Nature of Activities</th>
<th>Purpose of Business</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Clubs/Societies/Charities/Associations and Non Governmental Organizations should provide details of the objectives, scope and areas of activity)

Subsidiary/Associate

1. Do you operate under parent subsidiaries/Associates? Yes/No

Details

---

### PART B Financial Information

**Note:** If a new establishment complete below with proposed data under “Current Year”

Are the audited financial statements for the last two years available?  Yes  No

<table>
<thead>
<tr>
<th>Description (LKR’000)</th>
<th>Current Year</th>
<th>Previous Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Turnover:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Tax Declaration

The following is a mandatory declaration which is required to be completed by all under the Inland Revenue Act No.28 of 1979

**Income Tax File No.**

### PART C *Director/Shareholders/Office Bearers/Trustees Information*

<table>
<thead>
<tr>
<th>Details of Directors, Shareholders, Office Bearers, Trustees, Others (Please specify)</th>
<th>National Identity Card Number/Valid Pass Port No</th>
<th>Contact No.</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
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<tr>
<td></td>
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<td></td>
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<td></td>
</tr>
</tbody>
</table>

**Note:**

* In the case of Clubs/Societies/Charities/Associations and Non governmental Organisations, please provide details of Office bearers, signatories, administrators, members of the governing body or committee or any other person who has control or influence over the operations of the entity.

In the case of Trust, nominee and fiduciary accounts details of all trustees, settlers/grantors and beneficiaries should be provided

---

All Directors/Office bearers/Authorised Personnels and Major Share Holders should complete the Individual Information Sheet (Annex B), in addition to providing the above information as required by Rules Prescribed in terms of Section 2(3) of the Financial Transactions Reporting Act No.6 of 2006.

In the case of Clubs/societies/Charities/Associations and Non governmental Organisations two Officers should fill out the Individual Information Sheet (Annex B)
**PART D  Information pertaining to Account usage**

1. **Anticipated Volumes**:
   - Expected/Usual average volumes of deposits into the account in Rupees per month
   - [ ] Less than 500,000
   - [ ] 500,000 to 1,000,000
   - [ ] 1,000,000 to 2,000,000
   - [ ] 2,000,000 to 5,000,000
   - [ ] Over 5,000,000

2. **Assets owned by the Business/Organization**
   - [ ] Property/Premises
   - [ ] Motor Vehicle
   - [ ] Financial Assets
   - [ ] Investments
   - [ ] Others (Specify)

3. **Source of Funds to the Account**
   - [ ] Business income
   - [ ] Investments
   - [ ] Donations (Local/Foreign)
   - [ ] Others (Specify)

**PART E – Verification**

For Bank Use Only

<table>
<thead>
<tr>
<th>Documents Submitted</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] Mandate</td>
<td></td>
</tr>
<tr>
<td>[ ] Any Resolution if available</td>
<td></td>
</tr>
<tr>
<td>[ ] Business Registration/Registration by Ministry etc.</td>
<td></td>
</tr>
<tr>
<td>[ ] Latest Audited Accounts (If available)</td>
<td></td>
</tr>
<tr>
<td>[ ] Constitution/Charters etc (If Club, Society, Charity, Association or NGO)</td>
<td></td>
</tr>
<tr>
<td>[ ] Individual Information Sheet completed by all Directors/Major Share Holders/Office bearers, signatories, administrators, members of the governing body or committee/Trustees, Settlers/Grantors and beneficiaries</td>
<td></td>
</tr>
<tr>
<td>[ ] Trust Deed (if Trust)</td>
<td></td>
</tr>
<tr>
<td>[ ] Introduction/Reference</td>
<td></td>
</tr>
</tbody>
</table>

**Introduced by** (Mandatory for Current Accounts. For others on a risk based approach at the discretion of the Branch Manager)

I am pleased to introduce the above applicant/s to the ………………………… Bank, for the purpose of opening an account. I provide this introduction as:

- [ ] 1. Account Holder of ………………………… Bank. My Account Number is ………………………… at ………………………… Branch.
- [ ] 2. A Company Director of ………………………….
- [ ] 3. A person holding a senior position in a Government Establishment named ………………………….
- [ ] 4. Any other (Pl Specify)…………………………………………………………………………………………………………

Telephone No ………………………… Occupation…………………………………………

Date ………………………… Account No…………………………………………

NIC No ………………………… Signature ……………………………………………

**Bank use Only**

<table>
<thead>
<tr>
<th>Product Code</th>
<th>Introducing Signature verified by ……………………………………………</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Input by ……………………………………………</td>
</tr>
<tr>
<td>Statement Code</td>
<td>Authorised by ……………………………………………</td>
</tr>
</tbody>
</table>